

**DELHI COMMISSION FOR PROTECTION OF CHILD RIGHTS**  
**Govt. OF N.C.T. OF DELHI**  
**5<sup>TH</sup> FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI-110006**

Ref. No.F/DCPCR/2008-2009/29/Part-ii /५५४४

Date: 12.07.2021

**Notice inviting applications for engagement of Sr. Consultant in DCPCR.**

**Name of Post : Sr. Consultants (Two positions)**

**Scope of work**

**1. The Senior Consultants engaged by the Commission may perform one or more of the following functions:**

- i. Assist the Commission in resolving the grievances related to the implementation of rights of the children as well as put systems, policies and processes that improve organizational efficiency in speedy, transparent and fair grievances resolution.
- ii. Conduct background research, organise the stakeholder consultations, conduct field visits, and prepare background policy notes, briefs and position papers on themes such as nutrition, immunization, learning levels, sexual violence against children, emotional health of the children, corporal punishment, drop-outs, disability, etc.
- iii. Organize public conferences, awareness sessions and capacity building sessions for stakeholders from time to time.
- iv. Coordinate with different stakeholders, organize meetings and prepare meeting background meeting notes, minutes and conduct necessary follow-ups for implementations of decisions taken at the meeting.
- v. Conduct background data analytics to assist the Commission take informed decisions.
- vi. Conduct documentation of Commission's initiatives, handle its social media, and assist the Commission prepare RTI responses, filings and replies in various forums.
- vii. Assist the Commission in any work that facilitates its work that may arise from time to time.

2. **Eligibility for engagement:** Sr. Consultants need to be able to use basic computer related softwares and functions such as Microsoft Word and Excel, Emails, Scanning, Printing, etc. Additionally, the eligibility conditions are given below:

- i. Retired officials from the Department of Health, Women and Child Development, Police, Education, Social Welfare or who have previously served as Sub-Divisional or District Magistrates. Or
- ii. Former Members of the National and State Commissions for Protection of Child Rights (N/SCPCR), Human Rights Commissions, National and State Commission for Women (N/SCW), National and State Disability Commissions, Former members of Child Welfare Committee (CWCs) and Juvenile Justice Board (JJBs): Or
- iii. Work experience of at least 12 years full time experience in the field of child rights with a graduate degree from a recognised university; Or
- iv. Work experience of at least 10 years full time experience in the field of child rights with a postgraduate degree or diploma from recognised university.

3. **Remuneration:**

Remuneration for Sr. Consultant was Rs. 60,000/- per month besides the official travel related reimbursements;

4. **Application process:**

- i. All the applicants must submit their application forms on or before **28.07.2021 upto 11.59 PM** by means of filling the application form given at <https://forms.gle/TdbHPcmHcck9KR8HA>.

Please note only the online applications shall be entertained.

- ii. All the applicants for Sr. Consultant shall be required to submit their CV/Resume, Cover letter and a brief statement (Not more than 400 words) outlining their work in the field of child rights.
- iii. The selection process may involve an in-person interview. There shall be a provision of virtual interviews in cases the candidates is not based out of Delhi or circumstances have rendered the applicant incapable of attending an in-person interview. In this matter, the decision of the Commission shall be final.

**5. Period of engagement :** The Sr. Consultants shall be hired for a period of three months initially which is extendable by 06 months based on performance reviews.

The final decision with respect to allocation of Sr. Consultants to specific divisions vests with the Commission which shall be final and binding.

The Commission shall have the power to assign additional responsibilities to any Sr. Consultant as it may deem fit.

  
**(Rakesh Bhatnagar)**  
**Member Secretary**