

Delhi Commission for Protection of Child Rights (DCPCR)
Government of NCT of Delhi 5th Floor, ISBT Building, Kashmiri
Gate, Delhi-110006 internship.dcpcr@gmail.com

INTERNSHIP FAQs

1. Is there any stipend for the internship?

Yes. Rs. 3000 will be given as a stipend to the interns. (Subject to the terms and condition)

2. What are the terms and conditions for receiving the stipend and the reimbursement?

a. It must be a full-time internship. Part-time interns are not eligible for reimbursements or stipend.

b. It must be an in-office internship. “Work from home” or “distant internship” is not eligible for reimbursements or stipend.

3. Will the intern be given a certificate at the end of the internship?

Yes. A certificate will be provided at the end of the internship.

4. Can the intern be provided a Letter of Recommendation(LoR) at the end of the internship?

A Letter of Recommendation (LoR) for the purpose of future employment and university may be provided depending upon performance.

5. What is the duration of the internship?

The internship must at least be 1 month long, extendable upon mutual agreement.

6. Does the internship require physical presence?

Physical presence in the office is required most of the time. However, depending upon the nature of work, it might be possible to work from elsewhere with prior permission of the reporting manager. However, this will be an exception, not the norm.

7. What is the in minimum time commitment for the internship?

Internship must be of 1 month at the least, subject to extension on the agreement of both the parties.

8. What is the date of joining?

It is flexible. You must indicate that in your application form.

9. Where will the intern work out of?

The intern will work out of the Commission's office located on 5th Floor, ISBT Building, Kashmere Gate, Delhi-110006

10. Will the intern get a laptop?

No. The intern must bring his/her own laptop.

11. What is the minimum qualification to apply for the internship?

There is no minimum qualification. However, the selection is dependent on the nature of the role one is applying for and the suitability of the applicant for it. Please read role-specific guidelines, if applicable.

12. Can foreign nationals apply?

Yes. They are welcome to apply as the Commission believes in diversity of

work culture. The Commission shall provide a letter of support to facilitate the visa process. However, all costs for the visa are to be borne by the intern.

13.What are the office hours?

It is from 10:00 am to 5:30 pm. However, depending upon the requirement and load of work, it is quite possible that the work hours may be extended. Though, Saturdays and Sundays are official holidays, depending upon the nature of work, some of these days may be work days. So, please apply only if you are really passionate about this internship. However, working on weekends will be an exception, not the norm.

14. How are the candidates screened?

We are an equal opportunity organisation. Candidates are selected on the basis of their ability to perform a job. Discrimination on the basis of factors such as race, color, age, gender, nationality, sexual orientation, religion, marital status, or mental or physical disability is not tolerated. We are very respectful of diversity and would initiate strict action should discriminatory actions be engaged by any staff member.

15.What is the last date for application?

There is no fixed last date. It is on a rolling basis. The Commission shall close the internships for which we have found suitable candidates.

16.What is the application process?

Please fill this [FORM](#). If shortlisted, you may be contacted within a week to apprise you of the next steps.

17. Can I apply for more than one role?

Yes please. We encourage you to apply for as many roles as you are interested in.

18. Who do I write to if I still have queries?

Please write to internship.dpcr@gmail.com.